

Annex 2



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Planning, Housing &
Environmental Health

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XXXXXXXX

Our ref xxxxxxxxxxxx
Contact xxxxxxxxxxxx
Email xxxxxxxxxxxx@tmbc.gov.uk
Date xxxxxxxxxxxx

Dear Sir/Madam

Town and Country Planning Act 1990 (as amended)

Site: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

Breach : xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

In response to a complaint received by Tonbridge and Malling Borough Council regarding a breach of planning law in the form of **Delete not applicable : Work to a listed buildings/Work to protected trees/ Development likely to have a serious impact on health or public safety – officer to describe breach.**

A site inspection carried out at the property on the **insert date: xxxxxxxxxxxx**, has confirmed the unauthorised **Delete not applicable: Work to a listed buildings/Work to protected trees/ Development likely to have a serious impact on health or public safety – officer to describe breach.** Thus, confirming that a breach of planning law has occurred.

The works carried out without **planning/listed building or TPO consent** are considered to have a significant impact on the **heritage asset/conservation area/neighbour amenity** and is unlikely to be supported.

In light of the above, and to avoid enforcement action being taken, you are required to cease the unauthorised works immediately.

A compliance inspection will be conducted within **7 days** to confirm the cessation of the works and further details regarding any remedial measures will be provided within **14 days** of the compliance inspection.

Yours faithfully

Offer name: xxxxxxxxxxxxxxxxxxxx
Planning Enforcement Officer

Development Management
Gibson Building, Gibson Drive, Kings Hill, West Malling, ME19 4LZ
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